

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING  
High School Board Room**

**August 26, 2013**

**CONSENT AGENDA**



IN PURSUIT OF EXCELLENCE

1. The Administration recommends approval of the bills to be paid list as of August 26, 2013. (VI, A)
2. The Administration recommends approval of the Treasurer's Report and Investment Report for the month of July, 2013. (VI, B)
3. The Administration recommends accepting the resignation of the following staff:

Melinda Watkins, .5 Kindergarten Teacher, Liberty Bell Elementary School. Ms. Watkins was appointed to this position at the August 12, 2013 board meeting and is being recommended on this agenda for the Grade 3 Teacher position.

4. The Administration recommends approval of the following Substitute Teachers for the 2013-2014 school year. (VIII, A-4)

Melissa Clarke Elementary Ed K-6; ESL; Middle Level Citizenship 7-9; Middle Level English 7-9

Rachel Kletzel Elementary Ed K-6; Middle Level English 7-9; Middle Level Mathematics

Amanda Labs Elementary Ed K-6; Special Ed N-12; Middle Level Mathematics 7-9

Meaghan Lyons Elementary Ed K-6; ESL

Jill Melchior Elementary Ed K-6; Special Ed N-12

Georgios Mitakos Elementary Ed K-6

5. The Administration recommends accepting the resignations of the following staff:

Michelle Davis, Instructional Assistant, Southern Lehigh High School, effective August 16, 2013.

Melinda Watkins, Instructional Assistant, Liberty Bell Elementary School, effective August 16, 2013.

Sharon Neders, Instructional Assistant, Liberty Bell Elementary School, effective August 7, 2013.

Stacey Kuntzman, Instructional Assistant, Joseph P. Liberati Intermediate School, effective August 19, 2013.

6. The Administration recommends approval of the following staff: (VIII, B-2)

Donna Reffle, Instructional Assistant (3 hour), Hopewell Elementary School, an hourly rate of \$17.46, effective August 26, 2013.

Linda Wentling, Instructional Assistant (3 hour), Hopewell Elementary School, an hourly rate of \$17.46, effective August 26, 2013.

Anastasia Benner, 1:1 Instructional Assistant (5.75 hour), Liberty Bell Elementary School, an hourly rate of \$17.46, effective August 26, 2013. Ms. Benner will fill the position due to the resignation of *Sharon Neders*.

Mara Lambert, Tech Facilitator (27 hours/week), Lower Milford Elementary School, an hourly rate of \$20.15, effective August 21, 2013. This is a new position.

Stephanie Weihs-Hespell, Instructional Assistant (3 hour), Lower Milford Elementary School, an hourly rate of \$17.46, effective August 26, 2013.

Amanda Anderson, Tech Facilitator (29 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$20.15, effective August 22, 2013. Ms. Lambert will fill the position due to the resignation of *Elizabeth Tate*.

Tracy Hammond, Instructional Assistant (29 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$17.46, effective August 20, 2013. Ms. Hammond will replace *Stacey Kuntzman*.

Judith Lynch, Instructional Assistant (29 hour/week), Joseph P. Liberati Intermediate School, an hourly rate of \$17.46, effective August 20, 2013. Ms. Lynch will replace *Melinda Watkins*.

Lisa Dickinson, Instructional Assistant (3 hour), Joseph P, Liberati Intermediate School, an hourly rate of \$17.46, effective August 26, 2013. Ms. Dickinson will fill the position due to the transfer of *Judith Lynch*.

Georgios Mitakos, RtII Instructional Assistant (3 hour), Joseph P. Liberati Intermediate School, an hourly rate of \$17.46, effective August 26, 2013. Mr. Mitakos will fill the position due to the transfer of *Mara Lambert*.

Angela Hagenbuch, Instructional Assistant (20 hours/week), Southern Lehigh Middle School, an hourly rate of \$17.46, effective August 26, 2013

Susan Huber, Instructional Assistant (4 hour), Southern Lehigh Middle School, an hourly rate of \$17.46, effective August 26, 2013.

Joanne Gottier, Instructional Assistant (4 hour), Southern Lehigh Middle School, an hourly rate of \$17.46, effective August 26, 2013.

Michelle Albanese, Instructional Assistant (4 hour), Southern Lehigh High School, an hourly rate of \$17.46, effective August 26, 2013.

Cathleen Hendrzak, Instructional Assistant (5.75 hour), Southern Lehigh High School, an hourly rate of \$17.46. effective August 26, 2013.

Jennifer McLaughlin, Instructional Assistant (5.75 hour), Southern Lehigh High School, an hourly rate of \$17.46, effective August 21, 2013.

7. The Administration recommends approval of Stephanie Hutzayluk, Long-Term Substitute Instructional Assistant (29 hour/week), Joseph P. Liberati Intermediate School, an hourly rate of \$17.46, effective August 26, 2013. Ms. Hutzayluk will fill the position during the reassignment of *Amanda Ruth*. (VIII, B-3)

8. The Administration recommends approval of Nicole Casterter, Substitute Licensed Health Room Nurse, Hopewell Elementary School, for the 2013-2014 school year, an hourly rate of \$20.00, effective August 20, 2013. Mrs. Casterter will fill the position during the unpaid leave of *Judith Miller*. (VIII, B-4)

9. The Administration recommends approval of the following Substitute Instructional Assistants, an hourly rate of \$15.31, for the 2013-2014 school year:

Georgios Mitakos

Stephanie Hutzayluk

10. The Administration recommends approval of the following mentors for the 2013-2014 school year:

Carol Horvath, mentor for *Susan Bryan*, .5 Kindergarten Teacher, at a stipend of \$700.

Colleen Smith, mentor for *Melinda Watkins*, Grade 3 Teacher, at a stipend of \$700.

11. The Administration recommends approval of the following staff for additional summer duties, at the homebound rate of \$40.09 per hour:

Joseph Helinski

Carol Horvath